



Unisa SRC Election 2025

UNISA 2025 STUDENT REPRESENTATIVE COUNCIL ELECTIONS

SIMPLE STEPS AND GUIDELINES ABOUT SRC AND ONLINE NOMINATIONS

PLEASE READ AND FOLLOW THE INSTRUCTIONS BELOW TO SUCCESSFULLY SUBMIT YOUR NOMINATION:

- The service provider appointed to conduct the e-nominations is the Electoral Institute for Sustainable Democracy in Africa (EISA).
- The UNISA SRC nominations process will be conducted on the EISA e-nominations platform.
- Kindly note that eligible student cannot log into the e-nominations site before the opening at 08h30 on Wednesday, 26 November 2025.

The e-nominations site for the UNISA 2025 SRC election is:

<https://www.eisaict.org.za/UNISASRCNominations>

- Queries relating to registration and online nominations must please be escalated to the UNISA IEC through email address srcelections@unisa.ac.za who will respond to all queries and complaints received.

- To log onto the *e-nominations* system, students will require their **student number and identity, or passport** number registered with the University. Only students officially authorized by the respective student organisations/structures are permitted to complete their registration.
- A One-Time-Password (OTP) will be generated by the online nominations system and sent to the student's email address and/or cellphone number registered with the University.

PLEASE CHECK YOUR EMAIL SPAM/JUNK MAILBOX SHOULD YOU NOT HAVE RECEIVED THE OTP OR SELECT RESEND ON THE SITE.

ONLINE NOMINATIONS RULES AND PROCEDURES

EISA will display a copy of the nomination rules and procedures on the online voting site as well as distribute it to students upon the site being open for nominations. Before submitting your nomination, please read the rules and procedures carefully. These include the following:

- Only students who are registered for formal qualification for the UNISA 2025 academic year can nominate.
- There is only ONE (1) nomination for student organisation/structure per region.
- For a student organisation/structure to qualify onto the e-ballot, it must upload the following prescribed documents:
 1. **Constitution of the student organisation**
 2. **The student organisational/structure list of the executive committee members with contact details.**
 3. **Logo of the organisation.**
 4. **A list of 100 registered student numbers supporting their nominations.**
 5. **A signed declaration of a good conduct to ensure the accomplishment of free and fair elections.**

- Only student organisation's which have successfully registered with the UNISA IEC to participate in the elections for the RSRCs in at least three of eight UNISA regions are eligible to contest the elections for NSRC.
- Nominations must be successfully submitted on the EISA online platform by the closing date and time of **16h30 on Friday, 12 December 2025** to be considered.

HOW TO NOMINATE USING ONLINE NOMINATIONS:

STEP 1

Click on the link <https://www.eisaict.org.za/UNISASRCNominations> to nominate.

STEP 2

Click on the tab **NOMINATE NOW**.

STEP 3

Enter your **student number and ID number (or passport number for foreign nationals)**.

Enter the one-time password (OTP) you received via email and/or SMS. If you did not receive an OTP via email and/or SMS, click the "*Resend OTP*" button. An OTP is randomly generated and secure.

Remember that your OTP is only valid for one nomination, so do not share it with anyone.

Please check your spam/junk mail folder if you have not received the OTP via email.

STEP 4

Put in details of the student organisation/structure. If you made a mistake while completing the nomination process, you can click "change selection" and restart the process.

STEP 5

Please ensure that you have uploaded ALL the required supporting documentation.

1. Constitution of the student organisation
2. The student organisational/structure list of the executive committee members with contact details.
3. Logo of the organisation.
4. ***A list of 100 registered student numbers supporting their nominations to be individually entered on the system one by one until it reaches 100 in the system.***
5. A signed declaration of a good conduct to ensure the accomplishment of free and fair elections.

STEP 6

Click “Confirm” to complete the online process. Once you confirm your final selection, you cannot change your selection.

Please note that you can only nominate/ register one student organisation structure. The system will reject any subsequent attempts after you’ve completed your first nomination. No duplicate nominations are allowed. The system will display the following message in the event of a duplicate nomination “YOU HAVE ALREADY SUBMITTED A NOMINATION”.

VERY IMPORTANT: If you have not completed the process due to reasons such as system or internet failure, then you may try again until you succeed.

The process is only complete when you successfully receive an online message thanking you for your nomination.

We urge students to ensure that their contact details are up to date. It is therefore the responsibility of students to ensure that they have updated their contact details at DSAR (Directorate Student Admission and Registration) to participate in the 2025 SRC election by e-voting.

Neither the University nor EISA will be held responsible for a student being unable to participate in the election through the e-voting site due to failure on the part of the student to update his/her details.

Thus, if your cell phone number is incorrect or has changed, the onus is on the student to inform DSAR (Directorate Student Admission and Registration) accordingly. Those students will thus not be able to nominate via their cell phone. However, you can nominate using another device.

Please consult emails from UNISA SRC 2025 Election Communication regularly for updates on the SRC election and regularly visit SRC Elections website for regular updated information regarding elections

Should you have any queries or require any assistance regarding the registration and online nomination process kindly contact the **UNISA IEC** at srcelections@unisa.ac.za